



## VILLAGE BOARD MEETING MINUTES

---

**Date:** Tuesday, December 6, 2022  
**Location:** Sherman Village Hall, 401 St John's Drive, Sherman, IL 62684  
**Time:** 6:00pm  
**Type:** Regular Meeting of the Sherman Village Board of Trustees

---

### VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Sean Bull, Trustee; Pam Gray, Trustee; Bret Hahn, Trustee; Kim Rockford, Trustee

Excused Absence: Brian Long, Trustee; Kevin Schultz, Trustee

### OFFICIALS IN ATTENDANCE

Michael Stratton, Deputy Clerk & Village Administrator; Tiffany Penley, Assistant Treasurer; Craig Bangert, Chief of Police; Mike Moos, EMA Director

Media: Byron Painter

### PUBLIC IN ATTENDANCE (From Sign-In Sheet)

No one signed up to address the Board.

### OPENING

1. Roll Call. Deputy Clerk Stratton conducted roll call of the Village Board of Trustees. President Clatfelter announced an excused absence of Trustee Long & Trustee Schultz and that a quorum was present to conduct Village business.
2. Pledge of Allegiance. Tiffany Penley led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Hahn, seconded by Trustee Gray. Voice Vote with the Ayes having it 4/0. Motion passed.*

### CLERK'S REPORT

1. Presentation of Minutes of the November 15, 2022 Board Meeting Minutes. Minutes of the November 15, 2022 Regular Board Meeting of the Sherman Village Board of Trustees were presented for approval. President Clatfelter asked if there were any additions or corrections. There being none, President Clatfelter requested a motion to approve. *Motion*

Approved January 10, 2023

*to Approve the minutes of the Regular Board Meeting of November 15, 2022 as presented by the Deputy Clerk was made by Trustee Bull, seconded by Trustee Rockford. Roll Call Vote Ayes having it 4/0. Motion Passed.*

2. Semi Annual Review of Executive Session Minutes. President Clatfelter addressed the Board noting executive session minutes were made available for Board review and recommended motion be made to approve to keep them closed from public inspection. *Motion by Trustee Gray, second by Trustee Hahn to approve the minutes of executive session as presented and to have them remain closed from public inspection. Roll Call Vote Ayes having it 4/0. Motion Passed.*
3. Presentation of Bills for Approval. The Assistant Treasurer presented the warrants for Board approval. President Clatfelter asked if there were any questions of the Board. There being no questions, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the warrants as presented by the Assistant Treasurer was made by Trustee Bull, seconded by Trustee Rockford. Roll Call Vote Ayes having it 4/0. Motion Passed.*

#### **TREASURER'S REPORT**

No Treasurer's Report

#### **ENGINEERING REPORT**

No Engineering Report

#### **LEGAL REPORT**

No Legal Report.

#### **VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT**

No Administrator Report.

#### **PRESIDENT'S REPORT.**

1. Ordinance Regarding Annual Tax Levy. President Clatfelter addressed the Board and presented the annual property tax levy ordinance for discussion. President Clatfelter asked if the Board had any questions. There being no questions, President Clatfelter called for a motion to approve the *Ordinance Levying and Assessing Taxes for Corporate Purposes of the Village of Sherman, Illinois for the Fiscal Year May 1, 2022 and ending April 30, 2023, as presented.. Motion by Trustee Hahn, Second by Trustee Gray. Roll Call Vote with the Ayes having it 4/0. Motion Passed.*
2. Resolution Regarding CY23 MFT Program Estimated Expenses. President Clatfelter addressed the Board on the annual MFT Maintenance Resolution with IDOT that will allow the Village to utilize Motor Fuel Tax Dollars for eligible maintenance projects around the Village. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for a *Motion to approve Resolution 22-05 for the CY23 MFT Program, as presented. Motion by Trustee Rockford, second by Trustee Bull. Roll Call Vote with the ayes having it 4/0. Motion Passed.*

Approved January 10, 2023

3. Resolution Regarding Annual Declaring Surplus from the Special Tax Allocation Fund of the Village's Original Incremental Redevelopment Area. President Clatfelter addressed the Board on the annual surplus declared on the TIFs noting the amount is equal to 50% of the total allocation that will be returned to taxing districts accordingly. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter requested a *Motion to Approve the Resolution Declaring Surplus from the Special Tax Allocation Fund of the Village's Original Incremental Redevelopment Area as presented. Motion by Trustee Hahn, second by Trustee Gray. Roll Call Vote with the Ayes having it 4/0. Motion passed.*
  
4. Merit Stipend. President Clatfelter addressed the Board about the annual merit stipend for certain Village employees to recognize their performance above and beyond their normal working schedules. President Clatfelter asked if there were any questions of the Board. Trustee Hahn addressed the Board recommending an increase in the recommended merit stipend to recognize the additional hard work performed by staff in servicing the residents of the Village. There being no further questions, President Clatfelter called for a *Motion to Approve the Merit Stipends as recommended by Trustee Hahn for \$350 for Fulltime and \$250 for part time employees. Motion by Trustee Gray Second by Trustee Hahn. Roll Call Vote with the Ayes having it 4/0. Motion Passed.*
  
5. 2023 Annual Board Meeting Calendar. President Clatfelter addressed the Board about the 2023 Calendar Year Board Meeting Schedule. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for a *Motion to approve the calendar year 2023 Board meeting schedule as presented. Motion by Trustee Rockford, Second by Trustee Bull. Roll Call vote with the Ayes having it 4/0. Motion Passed.*

#### **COMMITTEE REPORTS**

No Committee Reports.

#### **SHERMAN POLICE DEPARTMENT REPORT**

No Report.

#### **EMERGENCY MANAGEMENT AGENCY REPORT**

No Report. Tornado Sirens were working properly.

#### **DEPARTMENT OF PUBLIC WORKS REPORT**

No Report.

#### **NEW BUSINESS**

No new business.

#### **OLD BUSINESS**

No old business.

#### **CIVIC ORGANIZATIONS**

No Organizations Scheduled.

Approved January 10, 2023

## **PUBLIC COMMENT**

No One was signed up to address the Board.

## **EXECUTIVE SESSION**

President Clatfelter requested a *Motion to Adjourn to Executive Session as allowed under the Open Meetings Act 5 ILCS 120/2 c (1) and (2)*. *Motion by Trustee Bull Second by Trustee Hahn. Roll Call Vote with the Ayes having it 4/0 the Board adjourned to Executive Session at 6:22pm.*

Arise from Executive Session. President Clatfelter noted the Board arose from Executive Session and returned to regular session at 6:52pm. No action was taken in Executive Session.

Action Item. President Clatfelter requested a *Motion to approve the recommended salary and benefits of certain employees as discussed. Motion by Trustee Gray, Second by Trustee Hahn. Roll Call Vote with the Ayes having it 4/0. Motion Passed.*

## **ADJOURNMENT**

President Clatfelter noted there were no further matters to come before the Board requested a motion to adjourn the public meeting. *Motion by Trustee Hahn; seconded by Trustee Gray. Voice Vote with Ayes having it 4/0. Motion Passed. Public Meeting was adjourned at 6:55pm.*